Hoxton Park High School
40 Wilson Road
HINCHINBROOK NSW 2168
Ph: 02 9607 4222
Email: hoxtonpark-h.school@det.nsw.edu.au

STAGE 6 FLEXIBLE TIMETABLE CONTRACT

Due to timetable requirements you may not be scheduled to start lessons at the start of the day or may have no timetabled lessons in the afternoon. In the case of senior students on occasions where:

- Students are not timetabled on a lesson at the beginning of the day (e.g. Period 1 and/or 2); they MUST arrive at school in time for their timetabled period.
- Students do not have a class during the last lesson (e.g. Period 5); they can continue their studies at home.

It is essential that students attend school every day and are on time. Teachers mark the roll for all lessons of the school day. It is also essential that students abide by all aspects of the Hoxton Honour Code.

The expectation for appropriate attendance in any course is at least 85% for the achievement of course outcomes.

The following expectations for students on Flexible Timetable must be followed, or consent may be withdrawn:

- Students are expected to demonstrate the Hoxton Honour Code when travelling to and from school
- Students are expected to use their time productively to complete coursework, assessment tasks, homework or study
- Students must be in full school uniform at all times when travelling to and from school
- Students arriving or leaving at flexible times **MUST sign in** and **out** at the front office, except on Tuesday A when the senior timetable finishes at 11:00am
- Students **MUST arrive** and **sign in BEFORE** the start of their timetabled lesson
- Students who have study periods timetabled during the school day (e.g. Period 3) must go to the Library and follow the Library sign in procedure
- Students are **NOT** permitted to leave the school grounds at any other time
- Students may be required at times to attend and/or remain at school during non-timetabled periods to attend meetings/assemblies
- Students are expected to arrive or leave promptly and not to loiter on or around the school grounds
- Students who do not comply may have their approval withdrawn and will be required to attend the full school day

By signing the front of this permission form, the student agrees to the school rules and expectations and will abide by them at all times.

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Dear Parent/Guardian,

Students at Hoxton Park High School are offered an extensive range of choices in their own pattern of study. With such a variety of choices available, our senior students have vastly differing timetables. Many of our students do not start their first class until after the official start time or they complete their classes before the official end of the school day.

To assist our students in their attendance at TAFE, SBATs, work experience or home study, senior students, with parent/guardian consent, are permitted to have a flexible start and end time. Students who do not have formal consent, will continue to attend school at regular times and attend the school library for supervised study during periods without timetabled classes. Supervised study in the library is offered to all students.

If you consent to your child's flexible start and end times, please complete and sign the permission slip below including the start and end times of each day. Students are to abide by the *Stage 6 Flexible Timetable Contract* overleaf and may have this consent withdrawn at any time if they do not comply. It is expected that any student on a flexible timetable will do so efficiently and in a manner befitting a senior student at Hoxton Park High School.

Leny Wallace
Principal

HOXTON PARK HIGH SCHOOL – SENIOR STUDENT FEXIBLE TIMETABLE

STUDENT NAME: _____ **YEAR** _____

Only fill in the days you are on flexible timetable. Please leave all others blank.

	MON A	TUES A	WED A	THURS A	FRI A	MON B	TUES B	WED B	THURS B	FRI B
ARRIVE TO SCHOOL										
DEPART SCHOOL		**11:00**								

I give permission for my son/daughter _____ to attend school as per the start and leave arrangements listed in the table above. I acknowledge that they are expected to demonstrate the Hoxton Honour Code when travelling to and from school. If not, permission may be withdrawn.

Parent/Guardian Name: _____ Signature: _____ Date: _____

Student Name: _____ Signature: _____ Date: _____